Dear Workshop Participant,

We look forward to welcoming you to Anderson Ranch Arts Center. This letter includes the list of supplies for your workshop and a general schedule of events that commonly occur during a typical workshop week. Our studios are open 24 hours, Monday - Friday and participants are encouraged to continue their work on weekday evenings. Students have access to the studio over the weekend if they are enrolled in a two- or three-week workshop. We encourage students to join their faculty and class for the Sunday welcome dinner at 6 pm as well as faculty presentations at 7 pm on Sunday and Tuesday evenings. Students should plan to attend our Monday morning orientation at 8:45 am in Schermer Meeting Hall. Other events may include the Featured Artists Lecture Series and Friday auctionettes.

Your studio fee goes towards general facilities maintenance, operational costs, and having equipment and materials on hand for your workshop. The store at Anderson Ranch has a great selection of art supplies. We may not carry all supplies on your list. If you purchase your class supplies ahead of time through The ArtWorks Store, we offer a 10% discount. For questions or to place an order, please contact info@andersonranch.org or 970-923-3181.

Keep in mind that Anderson Ranch is located in a remote mountain town. Some equipment and materials will be difficult to find locally. Please plan accordingly and order your supplies before the workshop start date. Each workshop has its own requirements and dynamics that may necessitate changes in this overview. We wish you the best experience.

Best,

Andrea Wallace

For questions please contact:
Joanne Seongweon Lee
Studio Coordinator of Ceramics
jlee@andersonranch.org
970-924-5050

The following is provided with your studio fee:
The clay allowance is 50 pounds for this one-week workshop. The studio fee includes clay, plaster, glazes, kiln firings, studio use, equipment use, class handouts, and much more. The tuition and studio fees cover only a portion of the true costs necessary to run each workshop. Additional clay can be purchased through the Studio Coordinator. Only the clays chosen for the workshop will be available for use. The clay and glazes used are predetermined by the instructor. Please do not bring additional clay from your studio.

Additional clay is as follows:
Earthenware/Stoneware - $25.00 per bag (25lb)
Porcelain - $30.00 per bag (25lb)

Please bring the following tools and supplies to your workshop:

- Available to purchase at ArtWorks Store at Anderson Ranch
  - Ceramic Tool Kit / Basic Ceramic Tools
    All ceramic participants are responsible for bringing their own personal hand tools. This list of general tools below is considered basic for all ceramic classes. Basic starter tool kits are available in The ArtWorks Store at the Ranch. If you would like to order this tool kit so it is waiting for you when you arrive, please call the store at 970-923-3181. Each Tool Kit contains:
    - Potter’s Wooden Rib
    - Steel Rib
    - Wood Modeling tool/Wooden Knife
• Needle tool
• Wide Trimming/Loop Tool
• Thin Trimming/Loop tool
• Sponge
• Wire Clay Cutter
  o Sculpting Wood Tool
  o Variety of Brushes

Supplies can be ordered from the ArtWorks Store via phone at 970-923-3181. The ArtWorks online store will be live beginning March 1. For more information, visit www.andersonranch.org.

Optional additional tools and materials:

- A hat, sunglasses and sunscreen
- A reusable water bottle
- A flashlight

In preparation for your workshop, please plan for packing materials that you want to use to ship your project home, like moving blankets, packing tape, bubble wrap or cardboard boxes.

Getting your supplies to the Ranch: You are welcome to ship your supplies to the Ranch via UPS or FedEx to arrive at the Ranch the week before your workshop clearly labeled as shown below. Unidentified packages may be returned. Please label your packages as follows:
  Your Name / Faculty Name – Ceramics
  c/o Anderson Ranch Arts Center
  5263 Owl Creek Road #5598
  Snowmass Village, CO 81615-5598

Getting your work home: The ArtWorks Store carries basic shipping supplies for purchase. A professional pack and ship company will be on the Ranch campus Friday from 4:00 – 4:30 pm to pick up artwork that you would like to ship home.
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<th>Sunday</th>
<th>Monday</th>
<th>Tuesday</th>
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<th>Thursday</th>
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<tr>
<td>Café closed</td>
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<td>Continental breakfast served</td>
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**Monday:**

- **8:45 am** Café closed
- **9:00 am** Orientation
- **9:20 am** Clay Orientation
- **10:00 am** Introduction and class Orientation (faculty)
- **10:00 am - lunch** Faculty Demo
- **10:00 am - lunch** Student work time
- **11:45 - 1:00 Lunch** Café closed

**Tuesday:**

- **8:00 am** Bisque kilns are loaded and unloaded starting at 8 am
- **9:00 am** Faculty Demo
- **10:00 am - lunch** Student work time

**Wednesday:**

- **9:00 am** Furniture Demo
- **10:00 am - lunch** Student work time

**Thursday:**

- **9:00 am** Unload all kilns
- **1:00 pm**- go over two-week calendar
- **1:30 - 5:00 pm** Possible activities include:
  - Faculty Demo
  - Slides
  - Individual work time
  - One-on-one discussions
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  - Faculty Demo
  - Slides
  - Individual work time
  - One-on-one discussions

**Friday:**

- **1:00 pm - 5:00 pm** Possible activities include:
  - Faculty Demo
  - Slides
  - Individual work time
  - One-on-one discussions
- **1:00 - 2:00 pm** Lunch
- **2:00 - 3:30 pm** Students pack up work and help to clean studio
- **4:00 - 4:30 pm** Art handlers at Ranch to ship work home
- **5:00 pm** Workshop finished

**Saturday:**

- **6:00 pm - 7:00 pm** Dinner
- **7:00 pm** Faculty Slides (2 faculty, 20 minutes each)
- **7:00 - 9:00 pm** Studios open, intern monitoring
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*at 5:00, staff begins to clean studio in preparation of next workshop*