Workshop Supply List

**Faculty Name:** Jess T. Dugan  
**Workshop Title:** The Intimate Portrait  
**Dates:** 7/24/2023 - 7/28/2023  
**Workshop #:** P0825-23

Dear Workshop Participant,

We look forward to welcoming you to Anderson Ranch Arts Center. This letter includes the list of supplies for your workshop and a general schedule of events that commonly occur during a typical workshop week. Our studios are open 24 hours, Monday - Friday and participants are encouraged to continue their work on weekday evenings. Students have access to the studio over the weekend if they are enrolled in a two- or three-week workshop. We encourage students to join their faculty and class for the Sunday welcome dinner at 6 pm as well as faculty presentations at 7 pm on Sunday and Tuesday evenings. Students should plan to attend our Monday morning orientation at 8:45 am in Schermer Meeting Hall. Other events may include the Featured Artists Lecture Series and Friday auctionettes.

Your studio fee goes towards general facilities maintenance, operational costs, and having equipment and materials on hand for your workshop. The store at Anderson Ranch has a great selection of art supplies. We may not carry all supplies on your list. If you purchase your class supplies ahead of time through The ArtWorks Store, we offer a 10% discount. For questions or to place an order, please contact info@andersonranch.org or 970-923-3181.

Keep in mind that Anderson Ranch is located in a remote mountain town. Some equipment and materials will be difficult to find locally. Please plan accordingly and order your supplies before the workshop start date. Each workshop has its own requirements and dynamics that may necessitate changes in this overview. We wish you the best experience.

Best,

Andrea Wallace

Vice President of Artistic Affairs,  
Director of Photography & New Media  
Chair, Advanced Mentored Studies  
anwallace@andersonranch.org  
970-924-5043

For questions please contact:

Esther Macy Nooner  
Studio Coordinator of Photography & New Media  
enooner@andersonranch.org  
970-924-5046

The following will be available to you during your workshop at Anderson Ranch:

- A 24” iMac computer with a calibrated display
- Epson SureColor P800 inkjet printer
- Adobe Suite including Photoshop and Lightroom

*Please do not bring inkjet papers or transparency to use in our printers. We will provide an allotted amount for each student and additional materials will be available for purchase.

Please bring the following tools and supplies to your workshop:

The following items are available in the ArtWorks Store:

- An external hard drive to transport your work home
- A notebook and pen/pencil

Supplies can be ordered from the ArtWorks Store via phone at 970-923-3181. The ArtWorks online store will be live beginning March 1. For more information, visit www.andersonranch.org.

Please bring the following items to your workshop that are NOT available in the ArtWorks Store:
● A digital camera and accessories: lenses, charged batteries, battery charger, memory cards, camera bag, cables and a card reader, camera manual (pdf is acceptable)
● Layered clothing, glove liners, gloves, hat (Clothing appropriate for early morning excursions at high altitudes. Early mornings in mid-summer in Colorado can be cold. You may want to bring lightweight gloves, a jacket or fleece, a hat and a waterproof layer.)
● Sturdy shoes or boots

Optional additional tools and materials:
● A hat, sunglasses and sunscreen
● A reusable water bottle
● A flashlight

In preparation for your workshop, please plan for packing materials that you want to use to ship your project home, like moving blankets, packing tape, bubble wrap or cardboard boxes.

Getting your supplies to the Ranch: You are welcome to ship your supplies to the Ranch via UPS or FedEx to arrive at the Ranch the week before your workshop clearly labeled as shown below. Unidentified packages may be returned. Please label your packages as follows:
- Your Name / Faculty Name – Photo
- c/o Anderson Ranch Arts Center
- 5263 Owl Creek Road #5598
- Snowmass Village, CO 81615-5598

Getting your work home: The ArtWorks Store carries basic shipping supplies for purchase. A professional pack and ship company will be on the Ranch campus Friday from 4:00 – 4:30pm to pick up artwork that you would like to ship home.
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<tr>
<th>Time</th>
<th>Sunday</th>
<th>Monday</th>
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<td>8:45 am</td>
<td>Orientation in Schermer Meeting Hall</td>
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<td>9:00 am</td>
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<td>10:00 am - lunch</td>
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<td>12:00 - 1:00 pm</td>
<td>Lunch (break for one hour)</td>
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<td>1:00 pm</td>
<td>Review calendar for the week</td>
<td>1:00 - 5:00 pm</td>
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<td>6:00 - 7:00 pm</td>
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<td>7:00 pm</td>
<td>Faculty Slides (2 faculty, 20 minutes each)</td>
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<td>Studios open, intern monitoring</td>
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<td>*Building vacated by 6:00 pm and preparation for the next workshop begins.</td>
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<td>Continental Breakfast</td>
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- Faculty Demo
- Slides
- Individual work time
- One-on-one discussions
- Field excursions

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