Dear Workshop Participant,

We look forward to welcoming you to Anderson Ranch Arts Center. This letter includes the list of supplies for your workshop and a general schedule of events that commonly occur during a typical workshop week. Our studios are open 24 hours, Monday-Friday and participants are encouraged to continue their work on weekday evenings. Students have access to the studio over the weekend if they are enrolled in a two- or three-week workshop. We encourage students to join their faculty and class for the Sunday welcome dinner at 6 pm as well as faculty presentations at 7 pm on Sunday and Tuesday evenings. Students should plan to attend our Monday morning orientation at 8:45 am in Schermer Meeting Hall. Other events may include the Featured Artists Lecture Series and Friday auctionettes.

Your studio fee goes towards general facilities maintenance, operational costs, and having equipment and materials on hand for your workshop. The store at Anderson Ranch has a great selection of art supplies. We may not carry all supplies on your list. If you purchase your class supplies ahead of time through The ArtWorks Store, we offer a 10% discount. For questions or to place an order, please contact info@andersonranch.org or 970-923-3181.

Keep in mind that Anderson Ranch is located in a remote mountain town. Some equipment and materials will be difficult to find locally. Please plan accordingly and order your supplies before the workshop start date. Each workshop has its own requirements and dynamics that may necessitate changes in this overview. We wish you the best experience.

Best,

Andrea Wallace

For questions please contact:

Esther Macy Nooner
Studio Coordinator of Photography & New Media
enooner@andersonranch.org
970-924-5046

The following will be available to you during your workshop at Anderson Ranch:

- A 24” iMac computer with a calibrated display
- Epson SureColor P800 inkjet printer
- Adobe Suite including Photoshop and Lightroom
- Epson V750 & V850 Scanners

*Please do not bring inkjet papers or transparency to use in our printers. We will provide an allotted amount for each student and additional materials will be available for purchase.

Please bring the following tools and supplies to your workshop:

The following items are available in the ArtWorks Store:

Panels/Substrates – you will be given 3 MDF panels for the start of the workshop and additional ones available for purchase
  o **Recommended:** 5-8 Pre-Gessoed 1/8" inch Artist Panels (variety of sizes - I recommend four 8”x10” panels and a variety of other smaller sizes for your experimentation)
    • Suggestion: [http://www.cheapjoes.com/ampersand-gessobords.html](http://www.cheapjoes.com/ampersand-gessobords.html)
  o Optional Cradled Panels: ¾ in. and 2 in. thickness (variety of sizes – 6” square or 8” squares work great for 8.5 in. x 11 in transfers.) Cradled panels have a frame of wood supporting the panel and allow for more aggressive collage layers as the panel is more stable.
    • Suggestion: [http://www.cheapjoes.com/ampersand-gessobords.html](http://www.cheapjoes.com/ampersand-gessobords.html)
Supplies can be ordered from the ArtWorks Store via phone at 970-923-3181. The ArtWorks online store will be live beginning March 1. For more information, visit www.andersonranch.org.
PLEASE NOTE:
- Because of space constraints, please limit the size of your panels to no larger than 12 in. x 18 in.
- Please consider that the largest size of the transparencies for transfers are 13 x 19 in.

Collage Materials
- Photographs – Digital or Printed
- Archived Material – could be scanned, on a hard drive or stored in a cloud to access
  - For Example: old lists, letters, sections of books, old cards, packaging, addressed envelopes, foreign language newspapers, receipts, official documents, fabrics, printed papers, pages from old catalogs, scraps of old art papers, tissue papers, or wrapping papers, old postcards, portraits, diagrams, illustrations
- Optional: Acrylic Paints – if you want to include painting in your collage

Optional additional tools and materials:
- Optional: A digital camera and accessories: lenses, charged batteries, battery charger, memory cards, camera bag, cables and a card reader, camera manual (pdf is acceptable)
- An external hard drive to transport your work home
- A notebook and pen/pencil
- Layered clothing, glove liners, gloves, hat (Clothing appropriate for early morning excursions at high altitudes. Early mornings in mid-summer in Colorado can be cold. You may want to bring lightweight gloves, a jacket or fleece, a hat and a waterproof layer.)
- Sturdy shoes or boots A hat, sunglasses and sunscreen
- A reusable water bottle
- A flashlight

In preparation for your workshop, please plan for packing materials that you want to use to ship your project home, like moving blankets, packing tape, bubble wrap or cardboard boxes.

Getting your supplies to the Ranch: You are welcome to ship your supplies to the Ranch via UPS or FedEx to arrive at the Ranch the week before your workshop clearly labeled as shown below. Unidentified packages may be returned. Please label your packages as follows:

Your Name / Faculty Name – Photo
c/o Anderson Ranch Arts Center
5263 Owl Creek Road #5598
Snowmass Village, CO 81615-5598

Getting your work home: The ArtWorks Store carries basic shipping supplies for purchase. A professional pack and ship company will be on the Ranch campus Friday from 4:00 – 4:30pm to pick up artwork that you would like to ship home.
<table>
<thead>
<tr>
<th>Time</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
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<tbody>
<tr>
<td>8:45 am</td>
<td>Orientation in Schermer Meeting Hall</td>
<td>9:00 am</td>
<td>Faculty Demo</td>
<td>10:00 am - lunch</td>
<td>9:00 am</td>
<td>Faculty Demo</td>
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<tr>
<td></td>
<td>Café closed</td>
<td>9:00 am</td>
<td>Possible activities include:</td>
<td>Faculty Demo</td>
<td>Slides</td>
<td>Individual work time</td>
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<tr>
<td>Cafe closed</td>
<td>12:00 - 1:00 pm</td>
<td>Lunch (break for one hour)</td>
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<td>Lunch</td>
<td>Continental Breakfast</td>
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<tr>
<td>1:00 pm</td>
<td>Review calendar for the week</td>
<td>1:00 - 5:00 pm</td>
<td>Possible activities include:</td>
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<td>6:00 - 7:00 pm</td>
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<td>7:00 pm</td>
<td>Faculty Slides (2 faculty, 20 minutes each)</td>
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<td>Studios open</td>
<td>intern monitoring</td>
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Possible activities include:
- Faculty Demo
- Slides
- Individual work time
- One-on-one discussions
- Field excursions

Faculty Slides (2 faculty, 20 minutes each)

4:00 - 5:00 pm Workshop Cleanup

*Art handlers at Ranch to ship work home*

Building vacated by 6:00 pm and preparation for the next workshop begins.