

AndersonRanch arts center



# 2023

## ARTIST-IN-RESIDENCE HANDBOOK

Thank you for joining us! We hope you enjoy your time here and are moved by our mission to enrich lives with art, inspiration and community. Please read the following as it contains important information.

If you have any additional questions please don't hesitate to contact us.

mmcclorey@andersonranch.org  
970.924.5089

AndersonRanch arts center

Key Visitor Information

Additional information about your stay at Anderson Ranch Arts Center can be found on our website: [andersonranch.org](http://andersonranch.org). This information includes the following:

Health and Safety

- Overview, Precautions & Pre-Arrival
- Participant Requirements & Contact Information
- While at the Ranch & Confirmed Cases

General Information

- Parking
- Area & Local Information
- Office Hours
- Telephone, Cell Service & Internet Access
- Climate & High Altitude
- Shipping Supplies To and From the Ranch
- ArtWorks Store
- What to Pack
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- Local Bus Service for Aspen & Snowmass
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## The Purpose of the Artist-in-Residence Program

The Anderson Ranch Artist-in-Residence Program is designed to encourage the creative, intellectual and personal growth of emerging and established visual artists. It is a program of individual pursuit among a community of artistic peers. It is expected that artists have the sufficient skills and experience to work independently in their studio area. The residency is designed to allow artists to take risks and pursue new projects and ideas, free from everyday pressures.

It is expected that each resident at Anderson Ranch use this gift of time and space to actively pursue artistic research through rigorous studio practice.

## Health & Safety

Your health and safety is Anderson Ranch's top priority. Anderson Ranch is closely following guidance released by the Centers for Disease Control and Prevention (CDC), Colorado Department of Public Health and Environment's (CDPHE), the Pitkin County Health Department and the Occupational Safety and Health Administration (OSHA). Participants should be prepared for state and local public health orders to be extended, amended, or changed as needed at any time to protect public health, which may impact operations at Anderson Ranch. As restrictions lift, Anderson Ranch reserves the right to implement our own community guidelines

For more information on local and state COVID-19 response and regulations, please visit these links:

[Centers for Disease Control and Prevention \(CDC\)](#)

[Colorado Department of Public Health and Environment's \(CDPHE\)](#)

[Pitkin County COVID-19 Response and Recovery](#)

**For the most up-to-date guidelines, please visit [andersonranch.org](#).**



# life at the ranch

## Resident Requirements

All residents must complete the [Program Participant Pre-arrival Form](#) prior to arrival.

## Residency Fee Summary

- \$500 deposit, refundable after departure check-out
- \$750 residency fee: 5-week Spring Residency
- \$1,500 residency fee: 10-week Fall Residency
- \$100 studio fee
- Studio materials charges, on accounts billed at midterm and at departure
- \$75 lost key fee, charged when lost

## Meals at the Ranch Café

- The Café dining room is open Monday through Friday from 8AM - 7:30PM. The Café building is closed on the weekends.
- Breakfast: Self serve continental breakfast items such as single portion cereals, oats, bars, fruit, yogurts, juices, milk, coffee and tea, and other rotating items will be available in the Café from 8 - 10AM.
- Lunch: A selection of sandwiches, salads, and entrees will be available for lunch in the Café from 12 - 1PM.
- Dinner: We will serve dinner for residents together in the Café from 6 - 7PM Monday through Friday. For the best experience, residents should arrive promptly at 6PM.
- Coffee and Tea: Coffee, tea, and iced tea will be available in the Café throughout the day, Monday through Friday.



- Other beverages are available for purchase at a discount, such as beer, wine, and soda.
- Other Meals: All other meals and food items are the resident's responsibility, this includes but is not limited to weekend meals.
- Allergies and Dietary Restrictions: Anderson Ranch takes food allergies very seriously. If you have specific dietary needs or allergies, please notify Anderson Ranch in advance of confirming your participation in the program. While our culinary team will do our best to accomodate you, we cannot guarantee special accommodations for particular food preferences, dietary restrictions or food allergies. Please be advised that the Ranch Café menu items may contain allergens such as milk (dairy), eggs, fish, shellfish, tree nuts (almonds, walnuts, pecans, etc.), peanuts, wheat (gluten) and soybeans and there is always a risk of contamination or cross-contact.



# lodging

## Accommodations

- Residents will be staying in the Wyly dorm. Each resident will be provided a private room, most rooms will have a shared bath.
- Housing will be available during the dates of the residency only. Early arrivals and late departures are not permitted.
- Dorm rooms are furnished with one twin bed with bedding, sets of towels, a bistro table and chairs, mini fridge, microwave.
- No furnishings or linens shall be removed from the lodging accommodations. Furnishings must stay in the dorm rooms.

## Cleaning

- The Ranch will provide individual cleaning supplies to all residents. Residents will be expected to keep their rooms tidy and clean.
- Trash and Recycling: Residents are responsible for dorm up-keep and removal of trash. Residents are expected to take out their trash frequently in order to keep their rooms tidy. Trash bags should be removed from the rooms and placed in the bear proof trash bins outside of the dorm. Recycling should be broken down and placed in the appropriate receptacle outside the dorm. Any items that do not fit in the bin needs to be taken to the dumpster located behind the Painting building.
- Dirty Dishware: Please bring any dishes used in the dorm to the Café for cleaning on a daily basis. Residents cannot keep dirty dishes in their rooms because it will attract pests and wildlife.
- No food waste or garbage should be disposed of down the sink drain in the dorm or in any of the common spaces.
- There are washers and dryers in the dormitory. Please make sure to clean out the dryer lint trap after each use as it is a major fire hazard.
- Please remove snowy/muddy shoes and ski equipment before entering the dorm.
- Residents are required to leave accommodations in the same condition as when they arrived.

## Guidelines

- Guests are not permitted in Ranch housing for visits or overnight stays.
- Residents are expected to adhere to all business safety signage posted in housing units.
- No alterations, painting or changes can be made to the rooms and nothing can be hung on the walls.
- Studio art making is not allowed in the dorm rooms.
- No bikes are allowed to be stored inside the dorm.
- Please be considerate of our neighbors by keeping noise to a minimum after 7PM, in accordance with the Snowmass Village Noise Ordinance. Please respect Ranch quiet hours (7PM until 8AM).
- In compliance with Snowmass Village's no smoking ordinance, smoking is not permitted in any Ranch building or on Ranch property.
- Illegal activities are prohibited anywhere on the premises.
- There is a \$75 fee to replace a lost key.
- For your room: Some find it comfortable to have a small humidifier. A flashlight, water bottle and travel mug are also helpful. Don't forget any prescriptions that you may need like an Epi pen or inhaler.
- What to wear: You will need winter weather outerwear, first layers and clothing like sweaters, a hat, scarf, warm gloves and waterproof winter boots. Fitness, recreation apparel, ski gear and a swimsuit are useful as well. You may need safety gear such as respirators, eye protection, boots and shop work clothes. Aspen has great thrift stores where additional work clothes may be found.
- Keep bathroom doors shut when taking showers. The steam activates the fire alarm.
- Anderson Ranch is not responsible for lost or stolen items from studios, dorm rooms, or other storage or communal areas.
- **While the Ranch provides many necessities, Aspen and its surrounding communities have a high cost of living. Be sure to have the funds necessary for travel to and from the Ranch.**

# lodging

## Maintenance and Emergencies

- In case of a fire or sounding of alarm: Evacuate the building immediately through the nearest exit. Please make note of all exits when moving into the building. If there are any emergencies, call 911 immediately.
- Carbon monoxide and fire alarms are installed for your safety. Please do not remove the batteries.

## Communal Spaces

- **Dorm Lounge and Ranch Library:** The library is located behind the administration building and is available 24 hours a day, 7 days a week for residents' use. A key can be checked out from the office for Library use after regular Ranch business hours. There is also a key for the library in the Dorm lounge. When using the Dorm Lounge and Library, please socialize responsibly and follow COVID-19 protocols.

## Maintenance and Emergency Contact Information

- In case of an emergency, call 911
- The Ranch's main number is 970.923.3181
- For maintenance issues during work hours please contact Nicolette Bonagura, Operations & HR Coordinator, [nbonagura@andersonranch.org](mailto:nbonagura@andersonranch.org), or Guest Services, [guestservices@andersonranch.org](mailto:guestservices@andersonranch.org)
- For after hours emergencies please contact Andrea Wallace, Vice President of Artistic Affairs, 970.456.9390 (cell)





# studio guidelines

## General Studio Guidelines

- Interdisciplinary studio use is authorized by advance appointment only, 1 - 4 PM, Monday - Thursday.
- We allow a limited number of residents to use the facilities to allow for social distancing and eliminate shared tools.
- Residents are permitted to use their home studios 24/7.

Studio coordinators monitor the use of all equipment. Every project must be approved by the Studio Coordinator (for example, editions and projects involving staff time).

Residents are responsible for their own studio up-keep and general department housekeeping including individual trash disposal.

Please make a note of all furnishings, etc. in your studio as you arrive to be sure, upon your departure, your studio is left as you found it. You will be responsible for repairing walls, floors, ceilings and any damaged equipment prior to the end of your residency, including painting walls and floors if necessary. Any modification of your studio space is subject to the Artistic Director and Studio Coordinator's approval.

Please do not touch the thermostats. The Ranch has radiant heat, which takes hours to change. If you have an issue with the temperature of your studio please talk to your Studio Coordinator or Facilities Manager. The last person out of a studio/building in the evening is asked to turn off the lights and close all doors and windows.

**Alcohol and smoking of any kind are not permitted in any studio at any time.** Do not operate any power tools or sharp objects under the influence of alcohol or other drugs. Studio Coordinators reserve the right to refuse equipment and studio use if residents are in violation of department procedures and present safety issues for themselves or others around them. Anderson Ranch has a zero tolerance policy for underage drinking and consumption of marijuana. **Violation of these policies will result in residency termination.**

Within the facility of each department, residents share an open studio space. Upon arrival, residents are assigned a studio space. ONLY assigned studios are open 24 hours a day, 7 days a week for residents' use. Machinery, printing presses, digital equipment and power tools can be operated between the hours of 7AM - 10PM and only with another person present.

The use of headphones is required while listening to music in the studio spaces. There is no headphone use allowed when around or using machines. Residents are responsible for their own studio up-keep and general department housekeeping, including individual trash disposal. Studio spaces are assigned based on resident artist proposals, applications and studio availability. Assigned studio spaces cannot be switched or exchanged. Please be sure to contact your Studio Coordinator for more detailed studio information.

Residents are required to return studio spaces, tools and all checked-out equipment to their original condition at the close of the residency. Residents will be charged for damage to tools or equipment.

## Staff Support

Each discipline has an Artistic Director and a Studio Coordinator, all of whom are practicing artists who are working on their own projects alongside residents. They are available to consult with residents regarding work throughout the residency. Residents are expected to have the skills necessary to work independently when using the equipment in their respective departments. Studio Coordinators have scheduled hours Monday - Thursday from 1 - 4PM, to offer assistance in the use of equipment and consult with residents on their work. We highly encourage residents to have an in-depth conversation with their Studio Coordinator before their arrival about the scope and size of their project.

Studio Coordinators will train and orient residents to Anderson Ranch shop protocol and equipment use.

Residents are allowed to use a studio, tool or piece of equipment that is not in their assigned department to further an art making project; however, they must follow each department's specific guidelines and attend a studio specific orientation before using the equipment. Residents may only utilize another department's equipment during the scheduled studio coordinator's hours of Monday through Thursday, 1 - 4PM, by appointment.

All residents must be checked out for proficiency on all equipment they intend to use. Please see the guidelines below for a more detailed description of each specific studio department.



## Outdoor Installations

All outdoor installation work on the Ranch and/or in the local environment will require the proper authorization and property owner approvals. The Ranch does not permit any permanent indoor or outdoor installations. All work must be removed from Anderson Ranch at the end of the residency.

## Fire Regulations

The Wildcat Fire Marshall (Town of Snowmass Village) may visit your studio randomly to conduct fire safety inspections. Keep trash picked up and your area fire extinguisher off the floor and on its designated hook. No sleeping in any studio.



## Ceramics Studio

The ceramic studio is equipped with the following items:

**Electric kilns:**

- 6 – 1027 Skutt electric computer kilns, 22”x 22” x 24”h
- 1 – KS818 Skutt electric computer kiln, 16”x 16” x 22”h
- 2 – 1227 Skutt electric computer kiln, 28”x 28” x 24”h
- 2 – Small Skutt electric test kilns, 14”x 14” x 9”h
- 1 - Bailey Thermo Electric front loader kiln – 24 x 24 x 36”h

**Gas kilns:**

- Bailey downdraft Car Kiln 48” long x 28” wide x 55/50”h (arch highest and lowest)
- Bailey downdraft kiln “Rubrix” – 28”x 28” x 40/36”h (arch highest and lowest)
- Bailey downdraft kiln “small” – 24 x 24 x 36/32”h (arch highest and lowest)
- Large downdraft reduction kiln – 48 x 24” x 54/50”h (arch highest and lowest)

**Atmospheric kilns:**

- Soda kiln (large cross draft) 36” x 24”x 44”h
- V8 - Small cross draft hybrid kiln: gas, wood, soda, salt kiln, 24 x 24 x 40”h
- Train wood kiln – 2 stacks of 24” x 24” x 40”h
- 3 chamber Noborigama wood kiln

**Equipment**

- 20 – worktables
- 25 – Soldner electric wheels
- 1 – Treadle kick wheel
- 1 – Lockerbie electric/kick wheel
- 1 – Bailey extruder
- 3 – Randall electric/kick wheels
- 2 – Brent extruders, 4” round
- 3 – Northstar extruders, 3.5”x3.5”
- 1 – Mudtools Pneumatic extruder
- 1 - Soldner clay mixer,
- 3 – Digital scales
- 12 – Rolling pins
- 30 – Shippo Banding wheels
- 1 – Large spray booth and spray guns
- 1 – Bailey de-airing pug mill & mixer
- 2 – Northstar slab roller 24’x30’
- 1 – Ball Mill
- 1- Hydraulic lift table 2000# - 24 x 36”

## Kiln Use and Studio Guidelines

All kiln use must be reviewed in advance with the Studio Coordinator. All residents must work with the Studio Coordinator in ceramics to schedule firings and equipment use. Kilns, torches, burners, and combustion processes may only be used in designated areas. They present an extreme fire hazard in the Ranch’s old wooden structures. No hot wax, paraffin or encaustic materials may be used in the studios without the prior approval of the Artistic Director. Each ceramic resident will have approximately 400 square feet of open studio space.

If you have questions or need more specific information about the facilities or materials, please contact the Studio Coordinator, Ceramics, Joanne Seongweon Lee, [jlee@andersonranch.org](mailto:jlee@andersonranch.org).

## Digital Fabrication Lab

The Fab Lab studio is equipped with the following items:

- 1 - Next Engine 3d Scanner
- 1 Sense 3d Handheld Scanner
- 1 - Vinyl cutter, Roland Camm-1 Pro-48”
- 6 - Prusa MK3S FDM 3D Printers
- 3 - Formlabs SLA 3D Printer
- 5 - 3D Potterbot Clay 3D Printers
- 1 - Enduring Images Decal Printer
- 1 - Tabletop UV Printer
- 1 - Epilog Laser Cutter 40watt 24”x18”
- 1 - Epilog Laser Cutter 120watt 48”x28” with rotary attachment
- 2 - Formech 508DT Vacuum Formers
- 1 - TechnoCNC HDII Tabletop Router with 4th axis rotary attachment

## Painting Studio

Residents are provided with spacious open studios. Each space is roughly 300 square feet with three 8’ x 16’ walls and one open side. The following equipment is available:

- Easels
- Work tables
- Stools
- Glass-topped palette carts on wheels
- Chop saw
- Drawing boards

In order to provide a low-odor environment in the studio, painting residents are limited to using linseed oil as a medium and odorless mineral spirits (gamsol) as a solvent. Painting residents are prohibited from using high fume mediums indoors including but not limited to the following: synthetic resin, tolluline, aerosol paints and fixatives, and turpentine.

- No adhesives, epoxies, rubber cement, spray paints, plaster, or glues are permitted on the walls.
- No hot wax, paraffin or encaustic materials may be used in the studios.

- 1 - TechnoCNC Titan Series Router with 4th axis rotary attachment
- 10 - Mac and PC Desktop Computers
- 3 - iPad Pro
- Software: Rhino 7, Fusion 360, Trnio 3D scanning app, Qlone 3D scanning app, Cura/Prusa Slicer (3D printing slicers) Adobe Creative Cloud.

## Studio Guidelines

This lab is monitored by Leah Aegerter, FabLab Coordinator. Use of this equipment must be reviewed and approved by your Studio Coordinator before a project can begin. Ranch staff is not responsible for tutoring on equipment or producing resident projects. Residents must have basic software knowledge to use equipment. Fab Lab is open Monday through Thursday, 1-4PM. No food or beverages are allowed in the lab. If you have questions or need more specific information about the facilities or materials, please contact the Studio Coordinator, Digital Fabrication, Emil Gorman, [egorman@andersonranch.org](mailto:egorman@andersonranch.org).

- Spray bottles
- Rulers, glues, and tape
- Staple guns
- Butcher paper
- Tracing paper
- Cordless drills
- Hand tools: hammers, screwdrivers, handsaws, pliers, and clamps



## Printmaking Studio

Printmaking residents are provided with a fully equipped print studio environment. This includes:

- French Tool etching press, 36” x 60” bed size
- Charles Brand etching press, 24x46” bed size
- Table-top Takach etching press, 24x48” bed size

- Motor driven Takach lithography press, 40x68” bed size

- Felt blankets, tympan, and scraper bars for presses

- Washout booth with power washer
- Brayers (various sizes)

- Rollers (24.5” length, 11” diameter/ 18.5” length, 4.5” diameter/ 16.5” length, 4.5” diameter

- Tear bars
- Cutting mats
- Light tables
- Worktables

- Stools
- Chop saw

- Drawing boards

- Spray bottles

- Rulers, glues, and tapes

- Staple guns

- Butcher paper

- Tracing paper

- Cordless drills

- Hand tools: hammers, screwdrivers, handsaws, pliers, clamps

- Newsprint (limited supply of 500 sheets, 24x36”)

- Gloves (limited supply)

- Rags (limited supply)

- Plate oils

- Solvents (Gamsol)

- Denatured alcohol

- Vegetable oil

- Vinegar

- Vacuum frame and exposure unit

- Dedicated ferric acid area

- Screen printing screens of various sizes

- Mesh counts

- Emulsion

- Scoop coater

- Squeegees

- Poco Proof Press

Printmaking Residents will be provided with studio space adjacent to the painters upstairs in the Wyly Painting Building. They will share both the Sistie Fischer studio and Patton Printshop downstairs with Anderson Ranch Editions. The Patton Printshop is a professional publishing studio and Ranch publishing activities will have press and equipment priorities. Use of the Patton Print Shop is allowed only under the supervision of the Studio Coordinator.

Shop fees for consumables such as ink will be charged according to individual usage. Though the printmaking studios are well equipped, residents are encouraged to bring or ship personal tools such as brushes, blades, printmaking tools and any other tool they feel is key to the success of their residency. Residents are encouraged to order paper, plates, inks and all other printing matrices that they need for their projects.

If you have questions or need more specific information about the facilities or materials, please contact the Artistic Director of Painting, Drawing and Printmaking, Elizabeth Ferrill, [lferrill@andersonranch.org](mailto:lferrill@andersonranch.org).

## Photography & New Media Studio

Each Photography and New Media Resident workstation is equipped with a 21.5” Mac computer with a Retina Display and an Epson 3880 printer (prints up to 17” wide). Adobe Creative Cloud is installed on the computers and residents are responsible for purchasing licenses for any other software they would like to install and use on the Anderson Ranch Computer, including Microsoft Office. The following equipment is available:

- Epson Perfection V750 & V850 flatbed scanner (for Medium and Large format transparency)

- Epson P9900 & Epson P9000 (Large format inkjet printers, up to 44” wide) **\*Large format printers are only operated by the Studio Coordinator during studio hours, Monday through Thursday, 1 - 4PM.**

- Digital and Slide projectors

- Black and White wet darkroom equipt with enlargers and developing equipment - residents will be responsible for darkroom consumables and chemical deposit fees

### Paper:

Inkjet paper papers can be purchased from the Photography Department by the sheet or by linear inch for rolls. Brand, type and price are listed in the studio. Residents can also purchase their own paper and have it shipped to the ranch.

### Ink:

Ink is purchased from the Photography and New Media Department. Printing on alternative materials such as metal, plastic, and fabric can be done only with the assistance of the Studio Coordinator. Only inkjet paper can be used in the large format printers.

## Interdisciplinary Access and Studio Guidelines

The community studio is available between the hours of 1 - 4PM for non-photo resident use by appointment only. This interdisciplinary space has 2 - 21.5” Macs with Adobe Creative Cloud software installed and connected to Epson P800 Inkjet printers, flatbed scanners and laser printers. It is a public, shared studio space. The use of headphones is required for ALL audio playback. Residents will work with the Studio Coordinator to make prints. Please email the coordinator to make an appointment.

- Food is NOT permitted in the digital studio, beverage vessels must have a lid

- No thumb tacks or push pins in the walls of the Photo/New Media building (covered in magnetic primer)

If you have questions or need more specific information about the facilities or materials, please contact the Studio Coordinator, Photography and New Media, Esther Nooner, [enooner@andersonranch.org](mailto:enooner@andersonranch.org).

## Sculpture Studio

The Sculpture Studio’s inventory includes metal fabrication tools, woodworking power tools and hand tools. Sculpture residents are encouraged to bring favorite tools they frequently use in their home studios; the Ranch has a wide selection of tools available. Bronze and aluminum casting is a seasonal activity which is only available during the summer workshop program or upon special request. Residents in the sculpture department must first go through an equipment orientation and be checked out on all tools. Power tools can only be used between the hours of 7AM - 7PM.

- |                                  |  |
|----------------------------------|--|
| • TIG, MIG and stick/arc welders | • Electric angle grinders, sanders & jigsaws |
| • Plasma cutters, handheld & CNC | • Cordless drills                            |
| • 90amp stationary spot welder   | • Table saw, “SawStop” model                 |
| • Compressed air system          | • Chop saws for steel & wood                 |
| • Gas forge                      | • Wazer waterjet machine                     |
| • Oxygen/acetylene torches       | • PM 3 axis manual metal mill                |
| • Sandblasting cabinet           | • PM 12” cold metal saw                      |
| • Pneumatic die grinders         | • 3 Rhino Fixture Carts                      |

If you have questions or need more specific information about the facilities or materials, please contact the Studio Coordinator, Sculpture, Teddy Andriese, [tandriese@andersonranch.org](mailto:tandriese@andersonranch.org).



## Woodworking & Furniture Design Studio

Residents in the Wood Studio are provided with bench space in an open, shared studio. The shop is equipped with:

- |                               |   |
|-------------------------------|---|
| • 3 10” “Saw Stop” table saws | • Pneumatic sleeve sander               |
| • 12” & 8” jointers           | • 24” drum sander                       |
| • 18” & 14” planers           | • 4 14”, 18” band saws                  |
| • Griggio mortiser            | • 20” disc sander                       |
| • Multi-router                | • 36” edge sander                       |
| • Router table                | • 3 Scroll saws                         |
| • Radial arm saw              | • 4 lathes                              |
| • Chopsaw                     | • Vacuum press system                   |
| • 2 drill presses             | • A wide range of handtools and clamps  |
| • Spindle sander              | • Bench grinders and sharpening station |

Residents are encouraged to bring materials and personal hand and power tools such as lumber, glue, finishing supplies, paint brushes, drill bits, router bits, carving burrs, grinding pads, sandpaper, hardware and other expendables that are not provided. Lumber can be purchased at the Ranch. Stocked is a selection of domestic hardwoods (cherry, maple, walnut, mahogany, poplar, white oak and more in dimensions ranging from 5/4-16/4, depending on species and availability) and a range of sheet goods. Residents may prefer to bring their own wood; however, wood storage is limited.

If you have questions or need more specific information about the facilities or materials, please contact the Studio Coordinator, Woodworking and Furniture Design, Jamie Herman, [jherman@andersonranch.org](mailto:jherman@andersonranch.org).

## Studio Guidelines

There is a spray booth on the premises and spraying is allowed with approval from your Studio Coordinator. Finishing and sanding must take place in designated areas. No hot wax, paraffin, encaustic materials, toxic resins, fiberglass or bondo may be used without the prior approval of the Artistic Director and Studio Coordinator.

Everyone must go through a safety orientation before using power tools and equipment in the wood studios. Machinery and power tools can only be used when there is another person in the shop and during the hours of 7AM - 10PM. Tools may not be loaned out.

The shop will be open for use by non-wood residents Monday - Thursday from 1 - 4PM. Machinery and equipment available for use at that time will be determined on a case-by-case basis, depending on individual projects and experience.



## Supplies

Each resident is responsible for **ALL** of their own supplies such as paint, ink, canvas, wood, clay, glaze, metal, glue, screws, nails, hardware, paper, kiln firings, etc. Many of these supplies are available through the Ranch's ArtWorks store. (See "Art Supplies and Resources")

Each resident will be supplied with materials for general shop use like cleaning supplies, rags, lightbulbs etc. Project supplies, for example; sand paper, ink, paper, clay and firing are not included. For specific information on cost of equipment use and supplies available in the studios please check with the Studio Coordinators.

Correct, accurate and current credit card information is required before any departmental charges can be made. **No exceptions.**

Supplies in the store are offered at discounted prices when possible to keep costs low. This is a very general overview of supplies available in our store at the Ranch:

- Pottery Tools and Kits
  - Brushes: Bamboo, mop, synthetic, bristle
  - Palette knives
  - Paper: Arches, Fabriano, BFK, hot/cold press, Mylar, newsprint, watercolor, glassine, acetate, Strathmore drawing pads and sketch books in various sizes
  - Digital fine art papers
  - Paint: Holbein gouache, oil and watercolor, Golden acrylic paint and mediums, gesso
  - Chamois cloths
- Canvas: boards, pre stretched/primed, raw, stretcher bars, roll canvas gesso/raw
  - Drawing: vine/compressed charcoal, graphite/ color/charcoal pencils
  - India ink, walnut ink
  - Push-pins, scissors, rulers, sharpeners, erasers
  - Oil pastels, Conte crayons
  - Tape, adhesives, fixative
  - Paper palettes, plastic palettes



## Sell Your Work at The ArtWorks Store

Open Monday-Friday, 9AM-5PM

Residents may submit artwork to the Ranch store for sale. Work can be submitted to the front office and is subject to approval. You will receive a 60% commission on any work sold in the store or gallery. Any unsold items in the store will be returned to the artist at the end of residency term.

## Program Guidelines

**Program Calendar:** A calendar with specific dates for orientation, meetings, studio tours and events will be distributed separately. Please check this calendar for pending events and meetings and plan to participate.

**Residency Term:** Residents are not allowed to arrive at Anderson Ranch before or stay past the residency term that is stated on the contract. The Ranch cannot store any personal property beyond that date. Please make appropriate arrangements. Resident awardees who can't commit to the full term of the residency should not accept.

**Visiting Critics:** Resident artists can sign up for studio visits with visiting critics. Studio visits usually run 45 minutes.

**Credit Cards:** Upon arrival, all residents are required to remit a current credit card number which will be kept securely on file with accounting and used against any unpaid studio fees and materials. Credit Card numbers will be collected during orientation.

All mid-term bills and invoices must be paid on time. No additional charges are allowed after mid-term until bills are paid.

**Conduct/Termination:** Anderson Ranch seeks to create an atmosphere and environment, which is a supportive community and encourages individual artistic exploration. Anderson Ranch Arts Center has a zero tolerance policy. Therefore, we reserve the right to terminate the residency of any individual at any time who we believe, in our exclusive opinion, threatens the residency experience for themselves or others.

This cause for termination can include but is not limited to a lack of participation, violation of COVID-19 protocols, disrespect for shop rules/guidelines, housing violations or a lack of general involvement in the residency.

Everyone in residence must create an atmosphere that is not disruptive and respects individual and community privacy.

**Ranch Community Hours:** Residents may be required to help for 1 hour per week with duties that include grounds, buildings, and café cleanup. This does not include routine general department work and housekeeping.

**Youth Programs:** During both the Fall and Spring residencies Anderson Ranch offers art programs for children and teens. Youth programs are year round and include campus tours, studio visits, studio art making activities, and an after school art program. Artists-in-Residence will be informed about specific dates and times of these programs by studio coordinators.

**Giving Back to the Ranch:** We encourage volunteerism at the Ranch and in the local community. Residents can volunteer to assist in a variety of outreach activities such as community talks or children's activities, which can be discussed upon arrival. The Ranch is a 501(c)3 non-profit organization that relies heavily upon artwork and monetary donations to sustain all of its programs. It costs approximately \$6,000 per artist per month to provide housing, food, studio and staffing. If you believe you can assist in those expenses, please let someone on the staff know. Although there is absolutely no expectation that residents contribute, the Ranch is always grateful for contributions of artwork by residents, which can be sold at one of our auctions or in the art store to help defray the cost of future residencies.

Residents will write a letter about their experience to the individual or organization who has underwritten all or part of their residency.

# staff

All Ranch staff are responsible for safety, well-being and compliance with guidelines. Ranch staff monitor and report infractions. Anderson Ranch is a non-profit organization that provides artistic programming throughout the year. In addition to our artistic staff there is a full-time staff dedicated to developing the Ranch’s fund-raising efforts and programming:

## Artistic Staff

**Andrea Wallace**  
Vice President of Artistic Affairs; Artistic Director of Photography & New Media; Chair of The Center  
970.924.5044, [awallace@andersonranch.org](mailto:awallace@andersonranch.org)

**Elizabeth Ferrill**  
Artistic Director of Painting, Drawing & Printmaking; Chair, Artists-in-Residence Program; Chair Critical Dialog, 970.924.5076, [lferrill@andersonranch.org](mailto:lferrill@andersonranch.org)

**Brian Shure**  
Master Printer: Director of Anderson Ranch Editions, 970.924.5075, [bshure@andersonranch.org](mailto:bshure@andersonranch.org)

**Teddy Andriese**  
Studio Coordinator, Sculpture  
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**Emil Gorman**  
Studio Coordinator, Digital Fabrication  
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**Jamie Herman**  
Studio Coordinator, Woodworking and Furniture Design  
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**Joanne Seongweon Lee**  
Studio Coordinator, Ceramics  
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**Esther Nooner**  
Studio Coordinator, Photography & New Media  
970-924-5046, [enooner@andersonranch.org](mailto:enooner@andersonranch.org)

## Key Administrative Staff

**Peter Waanders**  
President and Chief Executive Officer  
[pwaanders@andersonranch.org](mailto:pwaanders@andersonranch.org)

**Ashley Today**  
Vice President, Operations and Business Units  
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**Meriwether McClorey**  
Artistic Programs Manager  
970.924.5098, [mmcclorey@andersonranch.org](mailto:mmcclorey@andersonranch.org)

**Nicolette Bonagura**  
Operations Assistant  
970.924.5073, [nbonagura@andersonranch.org](mailto:nbonagura@andersonranch.org)

# misc.

## Other Resources

Some studios have expendables on hand that you can purchase (clay in ceramics, paper in photo, wood in furniture, steel in sculpture, etc.) these materials will be added to your bill. Studio Coordinators can offer assistance in finding or sourcing materials. Although it may be easier to purchase materials online, there are some good local resources. Prices tend to get cheaper as you move farther “down valley” (Glenwood Springs is 1 hr away on Hwy 82.).

### Emergency/Medical/Wellbeing:

- Aspen Valley Hospital: (970) 925-1220; 0401 Castle Creek Road, Aspen
- Aspen Hope Center: 24-hour Confidential Hotline (970) 925-5858
- After Hours Urgent Care Clinic: (970) 544-1250; 234 E. Cody Lane Basalt
- Aspen Medical Care: (970) 920-0104;101 Founders Place Suite 109, Aspen
- Aspen Mindsprings Health: (970) 920-5555
- Dr. Mike Check: (970) 922-0784 Snowmass Village Mall Suite 23, Snowmass Village

### Pharmacy:

- City Market, Aspen: (970) 925-2590
- Basalt Clinic Pharmacy: (970) 927-3833
- City Market, El Jebel: (970) 963-3360

### Lumber / Hardware:

- Pro-Build Lumber Yard: (970) 925- 4262, Airport Business Center
- Valley Lumber Yard: (970) 927-3146, Basalt Business Center
- Lowes: (970) 384-3940, Glenwood Springs
- Ace Hardware: (970) 925-3031, Aspen
- Miner’s Building: (970) 925-5550, Aspen

### Art/Office Supplies/Copiers:

- Carl’s Pharmacy: (970) 925-3273, Aspen
- Sandy’s Office Supply: (970) 925-1620, Aspen
- Basalt Art & Office (970) 927-4705, Basalt
- Office Depot (970) 947-4014, Glenwood Springs

### Shipping & Supplies:

- FEDEX: (970) 544-5050, Aspen Airport Business Center
- Millennium Pack & Ship: (970) 920-2204, Aspen

### Groceries:

- Clarks Market, Snowmass Village Center
- City Market: (970) 925-2590, Aspen
- City Market: (970) 963-3360, El Jebel
- Whole Foods, El Jebel,

### Misc:

- Walmart: (970) 945-5336, Glenwood Springs
- Target, (970)945-8006, Glenwood Springs
- Elmer’s Glass (970) 945-5037, Glenwood Springs
- Aspen Thrift Store, Aspen