summer 2023 student handbook
Thank you for joining us! We hope you enjoy your time here and are moved by our mission to enrich lives with art, inspiration and community. Please read the following as it contains important information.

If you have any additional questions please don’t hesitate to contact us.

reg@andersonranch.org
970/924-5089

**AndersonRanch arts center**

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### Key Visitor Information: [Now Online](#)

Additional information about your stay at Anderson Ranch Arts Center can be found on our website: [andersonranch.org](http://andersonranch.org). This information includes the following:

**Health and Safety**
- Overview, Precautions & Pre-Arrival
- Student Requirements & Contact Information
- While at the Ranch & Confirmed Cases

**General Information**
- Parking
- Area & Local Information
- Office Hours
- Telephone, Cell Service & Internet Access
- Climate & High Altitude
- Shipping Supplies To and From the Ranch
- College Credit for Ranch Workshops
- ArtWorks Store
- What to Pack
- Pets & Service Animals
- Ways to Give

**Traveling Here & Activities**
- Air & Bus Travel
- Car Travel, Rentals & Road/Weather Info
- Local Bus Service for Aspen & Snowmass
- Snowmass Village Shuttles
- Campus Map
- Snowmass Village Map
- Denver to Snowmass Map
- Area Amenities
- Groceries & Drug Store
- Local Organizations & Events
- Snowmass Rec Center & Outdoor Activities
- Children’s Activities

**Policies**
- Non-Harassment Policy
- Child Protection Policy
- Safety Policy

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Welcome to Anderson Ranch! We are excited to welcome you to your workshop experience. This handbook will help you get the most out of it. Workshops help you see yourself and your work from a new perspective. Your growth may be as straightforward as learning a new technique or as expansive as provoking a new life’s path. It is likely that your workshop will unfold differently than you imagined; embrace the experience. If you have taken workshops in the past, remember that no two are alike, but all are sure to inspire you beyond your wildest expectations. Inspiration has always been a part of the mission of the Ranch, and that has not changed. You can expect Anderson Ranch to operate with your health and safety as our number one priority.

Workshops generally meet from 9AM to 5PM, Monday through Friday, with an hour break for lunch, unless stated otherwise in the course description. Workshops are intensive experiences, and participants may find themselves in the studios in the evenings. Due to health and safety protocols, some studio access will look different this summer with primary evening hours taking place from 7-9 PM.

In signing up for your workshop(s), you have made a commitment to attend in full. Arriving late, departing early, or missing class in the middle of the day is disruptive. Please come prepared to participate in a positive and constructive manner, and be ready to engage with the instructor, the course material and the other students.

The student handbook provides information about how to get to the Ranch, local weather, housing options and other important logistical details. In addition to this handbook, please carefully read your course description and supply list. Familiarity with these will ensure that when you arrive at Anderson Ranch you can immerse yourself in your workshop without delay. If you have any questions regarding course content, faculty, or skill level, please do not hesitate to contact us.

Orientation
Monday morning at 8:45AM there will be a short general orientation in Schermer Meeting Hall. We encourage all students to attend, as important announcements are made and workshop instructors and Anderson Ranch staff are introduced. If your workshop does not begin on a Monday morning (e.g., evening or weekend workshops), please refer to the workshop supply list or itinerary for your orientation schedule and location.

First Sunday Welcome Dinner
If your workshop begins on Monday morning, you are invited to join us for dinner in our Café Sunday evening. Dinner is served from 6 to 7PM. The cost of dinner is $29 and includes a buffet style meal with dessert.

Summer Series: Featured Artists & Conversations and Faculty Lectures
We offer free public lectures by workshop faculty members and invited featured artists several times each week, June through August. Lectures begin at 12:30PM or 7PM. Please check the Summer Events Calendar on our website (www.andersonranch.org) for the schedule during your stay; information is also posted on chalkboards outside the main office and the Schermer Meeting Hall.

Workshop Meeting Times
Workshops generally meet from 9AM to 5PM, Monday through Friday, with an hour break for lunch, unless stated otherwise in the course description. Workshops are intensive experiences, and participants may find themselves in the studios in the evenings. Primary evening hours take place from 7-9PM.
Lodging offerings are limited and available on a first-come, first-served basis. The earlier you reserve lodging, the better your chance of receiving your preferred option. Anderson Ranch is offering single and double occupancy lodging options for Summer 2023. Rates reflect six nights of accommodations. A sales and lodging tax of 12.8% will be added at the time of registration. To guarantee your lodging reservation, payment is due in full 60 days prior to the start date of your stay. Smoking and pets are not permitted at Anderson Ranch or in Anderson Ranch-provided lodging.

If you have any reservation questions, please contact Registration at 970/924-5089 or reg@andersonranch.org.

Lodging Cancellation Policy

To cancel lodging and receive a refund, notify us at least 60 days before the start of your lodging reservation. If we are given the required 60 days’ notice, we will refund your payment less a $150 cancellation fee per week of lodging reserved. No refunds will be issued for cancellations made within 60 days of the start of the lodging reservation.

On-Campus Lodging at The Wyly House Dorm

Room & Board

Room & Board includes six nights of accommodations as well as select meals. A sales and lodging tax of 12.8% is added to the lodging portion at the time of registration. To guarantee your housing reservation, payment is due in full 60 days prior to the start date of your stay. Smoking and pets are not permitted at Anderson Ranch or in Anderson Ranch-provided housing.

General Information

The Wyly House is a two-story, co-ed building conveniently located on the Anderson Ranch campus and is situated between the Ranch Café and the Snowmass Club golf course. There are 18 clean and modest bedrooms with private or shared bathrooms, a lounge and communal laundry room available upon registration. Each room is equipped with a mini refrigerator and microwave.

Guests are provided with one set of linens and bath towels are provided. Routine cleaning of housing during the week is limited to common spaces and commonly touched surfaces. Students under the age of 18 are not permitted to stay in The Wyly House dormitory or in any Ranch-provided lodging. Students can secure transfer from the Aspen/Pitkin County Airport (ASE) to Anderson Ranch via the Roaring Fork Transportation Authority free bus service or by High Mountain Taxi Aspen.

Check-In/Out

Check-in begins at noon on the Sunday prior to your workshop at the Welcome Center. The Welcome Center is open from 12-6PM on Sundays. You may leave your luggage on the front porch of the main office building if you arrive Sunday morning before the office opens. If you arrive after the office has closed, your lodging packet will be in the Information Kiosk, inside our main gate. We encourage you to plan your arrival so that you are able to check in while the office is open.

Check-out is by 10AM Saturday following the end of your workshop. Please return your room key to the key drop box at the front door of the Welcome Center.

Smoking, Drug and Alcohol Policy

Pitkin County law prohibits smoking (tobacco or marijuana) in any buildings or in any lodging at Anderson Ranch. Anderson Ranch is a smoke-free campus. The consumption of alcohol and/or marijuana is not permitted in the studios.

Special Requests

Please let us know when you book your lodging reservation if you have any physical limitations with regards to walking, stairs, vision or hearing as this will help us to provide you with lodging that will best suit your needs. Anderson Ranch is unable to guarantee special amenities or room-specific lodging assignments. If you have specific dietary needs or food allergies, booking your own accommodations off-campus is your best option so that you have access to cooking facilities.

Parking

Please see Anderson Ranch parking and permit details on page 3.
Lodging Options at The Wyly House Dorm

Option 1: Private Room & Bathroom
- **Room Type:** Private room with twin bed and private bathroom.
- **Room & Board Rate:** $1,540 per week (plus 12.8% tax on the lodging portion) for six nights and select meals.

Option 2: Private Room & Shared Bathroom
- **Room Type:** Private room with twin bed and shared (possibly co-ed) bathroom.
- **Room & Board Rate:** $1,270 per week (plus 12.8% tax on the lodging portion) for six nights and select meals.

Option 3: Shared Room & Bathroom
- **Room Type:** Shared room with two twin beds and shared (possibly co-ed) bathroom.
- **Room & Board Rate:** $905 per person, per week (plus 12.8% tax on the lodging portion) for six nights and select meals.

Other Local Lodging Options
If you wish to explore other sources for housing in the area, the following numbers may be of assistance to you:
- **Limelight Hotel Snowmass:** 855/369-2460
- **Pokolodi Lodge:** 800/666-4556
- **Snowmass Club Villas:** 800/213-3214
- **Stonebridge Inn:** 866/786-9101
- **Snowmass Mountain Chalet:** 866/584-1514
- **Stay Aspen Snowmass:** 888/649-5982
- **Viceroy Snowmass:** 877/235-7577
- **Viewline Resort Snowmass:** 888/246-2427

Camping
Town of Snowmass Village ordinances prohibit camping in tents, RVs or vehicles (including car camping) on the Anderson Ranch campus and within the town of Snowmass Village. Camping is fairly limited within a 15- to 20-mile radius of Anderson Ranch. For general information about Forest Service campgrounds, please contact the Aspen Ranger District at 970/925-3445; they cannot take reservations, however, so to book a campsite from 6 months to 4 days in advance, please call 877/444-6777 or go online to www.recreation.gov. Additional information can be found at www.fs.usda.gov/whiteriver or https://www.aspenchamber.org/explore-aspen/recreation/camping-rvs.

Ranch Café Updates
The Ranch Café offers a creative globally inspired menu, premium coffees and teas, and a delicious and convenient Grab & Go program. You’ll find the Café a peaceful and inspirational environment to relax with fellow community members and artists from all over the world alike.

During the summer the Café serves three meals a day, Monday through Friday, as well as dinner on Sunday and a continental breakfast on Saturday with comfortable indoor and outdoor seating. Meals may be ordered to go for individuals who would like to take out and dine in other areas of campus. We will have areas across campus set aside for additional well-spaced dining.

Meals
- **Beverages:** Made-to-order beverages are available throughout the day beginning at 7AM, offering a full coffee and espresso selection, premium teas and specialty drinks.
- **Breakfast:** 7:30AM to 8:30AM: The cost of breakfast is $18 and is served buffet style. Breakfast includes a selection of hot food offerings as well as fresh fruits, roasted coffee, tea, yogurt, juices, cereals, and assorted pastries and bagels with a variety of accompaniments.
- **Lunch:** 11:30AM to 12:45PM: Lunch provides a wonderful opportunity to sit down with other artists, peers, and community members to chat, make new friends, and find out what’s happening in other workshops. A rotating a la carte lunch menu will feature cuisine prepared by our in-house chefs. Selections from the Grab & Go case, which features freshly prepared foods, will also be available for purchase.

*Workshops are assigned staggered lunch shifts between 11:30AM and 12:45PM, which students are asked to honor, in order to maximize selection and minimize crowding.
- **Dinner:** Served from 6PM to 7:30PM. The cost of dinner is $29 and features a choice of both meat and vegetarian entrées with lighter items available on the side. The meal will finish with dessert including but not limited to a variety of cookies, pies, tarts, dessert bars, cakes, etc.
Allergies

Anderson Ranch takes food allergies very seriously and is not equipped to handle allergic reactions. If you have specific dietary needs or life threatening allergies, booking your own accommodations off-campus is your best option so you have access to a refrigerator and cooking facilities.

Click here to learn more about the Ranch Café.

Please Note: There is no lunch or dinner served on Saturday and no breakfast or lunch on Sundays; please take those times as an opportunity to explore restaurants in Snowmass Village and Aspen.

Weekly menus are posted in advance. Click here to view a sample menu and the online ordering portal.

Your Gift Will Support:

- 150+ visual arts workshops taught by over 150 faculty
- 28 Artists-in-Residence
- 16 Visiting Artist projects, where artists are invited to spend a week to a month or more in our studios
- More than 10 yearly gallery exhibitions featuring local, national and international artists
- More than 40 yearly Artist Talks where faculty and Visiting Artists talk about their work
- Community outreach and collaborations with local organizations such as the Aspen Art Museum, ACES, Aspen Music Festival, Aspen High School and Crystal River Elementary School in Carbondale, CO
- Scholarships: More than 30% of our workshop participants come on scholarship
- State-of-the-art facilities

Anderson Ranch Arts Center is a place that inspires creativity and provides our participants with the time, facilities, tools and instruction essential to give that creativity form.

As a learning community, we welcome people of every age, ability and skill level to partake of our programs and step outside of their everyday lives to reconnect with themselves as artists.

Your Gift

No matter the size, your gift is important. Each year, the Ranch relies on the generosity of our supporters to provide 50% of the costs associated with Workshops, Artists’ Residencies, Community Outreach and Public Events.

Anderson Ranch Arts Center is a non-profit 501(c)3 organization and all donations are tax deductible.

We are deeply grateful for your contribution to our efforts.